

Job Posting
Alanson Public Schools
Elementary Classroom Teacher Assistant

June 6, 2017

Qualifications:

- High school diploma
- 2 Years College with preference in education
- Strong interpersonal skills
- Ability to work cooperatively with parents, staff, and administration
- Ability to maintain respect and confidentiality
- Be self-motivated
- Demonstrates strong verbal and written communication skills
- Ability to be highly organized
- Preferred experience with using current technology

Essential Duties and Responsibilities:

- Planning for small group activities
- Academic tutoring of students individually or small groups
- Supervision of students in small group or whole group
- Assist lead teacher as directed
- Follow staff handbook guidelines

Job: 6.5 hours per day during the school year

Starting: September 2017

Rate of Pay: \$12/hour

Apply: Rachelle Cook, Director of Student Achievement
Alanson Public Schools
7400 North Stree
Alanson, MI 49706
rcook@alansonvikings.net

Apply by: Until position is filled