

Dear Viking K-5 families,

We miss you! We know that these last weeks have been filled with uncertainty and probably a good deal of unknowns, and we completely understand that. Sadly, we will not be returning to our school building this year, but we are ready to move forward with digital learning. Please carefully read through the following plan for students in grades K-5. We are all in this together! We want to support our families by providing structure, educational support, and emotional support.

Digital Learning Overview

- Google Classroom (GC) will be the hub of all digital learning. Each teacher's GC will function a little differently, but everything you need will be found there. You can log into your child's Google Classroom at <https://classroom.google.com/> with your child's school email and password.
- Our main forms of communication will be phone calls, e-mail, and ParentSquare. All teacher contact information can be found at the bottom of this page. We are providing phone numbers to you, but please be mindful that we may not be able to answer and you may have to leave a message.
- Each teacher will hold office hours 2 hours per day so students and parents can reach out to their teacher via email or telephone. The times of these hours are up to each teacher and may not be a consecutive two hour block. You can also make an appointment for a virtual or phone meeting with a teacher by contacting them via their information below.
- We will communicate to you any other live sessions we plan to hold.
- Teachers will post a weekly plan in GC that will have all instructions for the week.
- If teachers notice that a student has not done any work by Thursday, teacher(s) will be calling home to check in.
- Students who do not have internet access will receive paper packets from teachers. Packets will be mailed to students. Approximately two weeks' worth of work will be given at a time. At the end of those two weeks, the work must be returned to the school so a new packet can be sent.

DAILY student expectations:

1. Log in to GC and open your weekly plan for class. You will receive a new plan on Monday morning for the week. This plan will include Math, ELA, Physical Education and Music. GC will make a copy of this plan for you and you will use it as a "checklist" for each day and week.
2. Do the required daily work and mark it off in your weekly plan. Be sure to turn in any completed work! If you do not click the "turn in" button in Google Classroom, the assignment will be considered missing.
3. On Fridays, PE and Music instruction will be posted in the Google Classroom for each grade level under "Classwork" on the top of the screen.
4. Daily expectation for students with paper packets is to complete a portion of the work each day and return it to the school via mail so feedback and new packets can be given.

ELEMENTARY

Maximum online Instructional Minutes

Additional time may be assigned for "off line" work for ELA or Math not to exceed 15 minutes.

Independent reading expectations and enrichment options are allowed beyond the 30 minutes of instruction.

Monday	Tuesday	Wednesday	Thursday	Friday
30 min. Math 30 min. ELA	30 min. Math 30 min. ELA	30 min. Math 30 min. ELA	30 min. Math 30 min. ELA	30 min Music 30 min PE

Teacher Contact Information:

Teacher	Email	Phone	Office Hours
Mrs. Rexinger	nriexinger@alansonvikings.net	(701) 389-2194	M, W, F 10:00 am -12:00 pm T, Th 2:00-4:00 pm
Mrs. Ristow	bristow@alansonvikings.net	(231) 881-2680	M-F 11:00-1:00 pm
Mrs. Cantrell	ncantrell@alansonvikings.net	(231) 881-7779	M. W, F 8:00-10:00 am T, Th 3:00-5:00 pm
Ms Herscher	sherscher@alansonvikings.net	(231) 420-2932	M-F 11:00 am -1:00 pm
Mrs. Lynch	elynych@alansonvikings.net	(231) 412-7451	M-F 1:00-3:00 pm
Ms. Roisen	hroisen@alansonvikings.net	231-373-7799	M, W, Th, F 10:00-11:00 am and 3:00-4:00 pm T By appointment
Ms. Hicks	khicks@alansonvikings.net	(231) 622-5079	M-F 10:30-12:30 pm
Mrs. Wolter	awolter@alansonvikings.net	(317) 213-1580	M-F 8:00-10:00 am