

Dear Students and Parents,

First, let us say we are disappointed we cannot finish this school year with you in person. Online/remote learning will be a challenge for all of us, but is necessary to help you continue to learn and exercise your brains so you are ready to continue your formal education with us in the fall.

The following is an outline for the high school remote learning plan:

HIGH SCHOOL Maximum online instructional minutes Additional time may be assigned for “off line” work, not to exceed 30 minutes per class, per day Independent reading expectations and enrichment options are allowed beyond the 30 minutes of instruction				
Monday	Tuesday	Wednesday	Thursday	Friday
30 min. Math 30 min. ELA 30 min. Science 30 min. Social Studies	30 min. Math 30 min. ELA 30 min. Science 30 min. Social Studies	30 min. Math 30 min. ELA 30 min. Science 30 min. Social Studies	30 min. Math 30 min. ELA 30 min. Science 30 min. Social Studies	30 min. of each elective or CTE class taken 30 min. Music

The high school teachers have set up **Google Classrooms** for each class. We would like you to join that classroom so you have access to the assignments and communications posted there by your teachers. Please check your school email and accept invitations to the different Google Classrooms.

If you need a Chromebook to use from home, please make sure your homeroom teacher knows about it. The homeroom teachers have been making calls and sending emails to communicate with you at home, and responding to those attempts is necessary to get you what you need.

If you do not have internet access at home, your teachers will be putting together packets of work for you. These packets will be mailed to you from the school. If your family plans to pick up food from the school on Tuesdays or Fridays, please let your teachers know so your work packet can be picked up there, and not mailed.

The Google Classrooms will be updated every Monday morning. The assignments for the week will be posted and should be worked on throughout that week. We need to see you participating in the activities/assignments. If we do not see any participation from you during the week, we will contact you and your parents. **Grading** will be tricky, as you can imagine, with remote learning; however, if you participate you will receive credit for the class. If you continually choose to not participate in our online remote learning or the paper packets sent home, you risk earning an “incomplete” for the semester. An “incomplete” grade will mean credit recovery for you during the summer or in the fall when we are back at school.

Each teacher will host a live **Zoom or Google Meet meeting** each week. This will be a chance to touch base with students, answer any questions, explain assignments, talk, tell jokes, reconnect. Information for the online meetings will be posted in each Google Classroom. These are not required meetings, but encouraged if you're able to join.

Your teachers will have **Office Hours** each day. This is a block of time when we are available to answer questions or clarify an assignment. Here are the office hours and preferred method of communication for each of your high school teachers:

TEACHER	OFFICE HOURS	COMMUNICATION
Mrs. Costello	9:00 am- 11:00 am	mcostello@alansonvikings.net
Mr. Ferguson	7:00pm-9:00pm M-F and by request	dferguson@alansonvikings.net
Ms. Hicks	10:30 am - 12:30 pm M-F	khicks@alansonvikings.net
Mrs. Lipchik	2:00 pm - 4:00 pm M-F	blipchik@alansonvikings.net
Mrs. Magill	9:00 am - 11:00 am M-F	dmagill@alansonvikings.net
Mr. Varnhagen	9:00am-11:00am and by request	kvarnhagen@alansonviking.net
Mr. Wolter	8:00 am - 10:00 am M-F	twolter@alansonvikings.net
Mrs. Wolter	8:00 am - 10:00 am M-F	awolter@alansonvikings.net

We are continuing to develop plans for things like locker cleanouts, getting textbooks back to school, and a graduation ceremony for the Class of 2020. **Communication and patience** are key for all of us as we all experience this unprecedented global pandemic. We are here to help you, academically and personally. Please let us know what you need to succeed and we will do our best to provide that to you and your family.

Stay strong Vikings! Stay home, and for crying out loud - wash your hands!

Sincerely,

APS High School Teachers